

SHEUNG SHUI GOVERNMENT SECONDARY SCHOOL
Plan on Use of Capacity Enhancement Grant

Name of School: Sheung Shui Government Secondary School

School Year: 2010/11

Task Area	Major Areas of Concern	Implementation Plan	Benefits Anticipated	Resources Required	Performance Indicators	Assessment Mechanism	Person in charge	Implementation Schedule
Reduction of teachers' non-teaching workload	To create capacity for teachers so that they have more time for the caring of their students	Employment of 3 Teaching Assistants: 2 at diploma level and 1 at matriculated level (Duties include taking minutes, production of teaching materials, assisting in ECA activities, etc.)	Teachers can have more time to take care of their students	Salary of 2 Teaching Assistants (Diploma) \$11,160.00 x 12 x 1.05 x2 =<u>\$281,232.00</u> Salary of 1 Teaching Assistant (Matriculated) \$10,145.00 x 12 x 1.05 =<u>\$127,827.00</u>	More than 70% of teachers agree that their non-teaching workload has been reduced.	Survey to be conducted in late June, 2011	Assistant Principals and Clerical Officer	Sept., 2010 to Aug., 2011

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Music Enhancement Programmes	To promote interest and appreciation of music among students.	<ol style="list-style-type: none"> Chinese musical instrument classes Guitar class Melodica class 	<ol style="list-style-type: none"> Students gain more exposure in the world of music. Students will learn to play at least 1 musical instrument. 	<p>Chinese musical instrument classes: 5 classes of about 10 students each – \$350 x 400 hours = \$49,000.00 \$3,000.00 to be subsidized by CEG</p> <p>Guitar class: 1 class of about 18 students – \$300 x 72 hours = \$21,600.00 \$3,000.00 to be subsidized by CEG</p> <p>Melodica class: 1 class of about 20 students – \$350 x 45 hours = \$15,750.00 \$3,000.00 to be subsidized by CEG</p>	<ol style="list-style-type: none"> Students will be able to master the skills of playing musical instruments. Majority of students have improved their self confidence. Students will perform in school functions and participate in inter-school competitions. 	<ol style="list-style-type: none"> Observation and interviews by music teachers. Competition results. Comments by musical instrument instructors. 	HOD (Music)	Sept., 2010 to Aug., 2011

Sheung Shui Government Secondary School
Proposed Budget on the use of CEG (2010-2011)

Provision for 2009-2010 \$425,107.00

Less Proposed Expenditures

Hiring of 3 Teaching Assistants \$409,059.00

Musical Instrument Classes Subsidies \$9,000.00 \$418,059.00

\$7,048.00

Less 1.6% Contingency \$6,690.00

Balance \$358.00
